

NOTICE OF MEETING

Alexandra Park and Palace Advisory Committee.

(Established by Statute in 1985)

To: The Members of the
Advisory Committee (Statutory)

Bernie Ryan
Assistant Director – Corporate Governance
and Monitoring Officer
5th Floor, River Park House
225 High Road, Wood Green
London, N22 8HQ

Contact: Felicity Parker, Principal Committee
Co-ordinator
Tel: 020-8489 2919
Fax: 020-8489 5218
E-mail:
Felicity.parker@haringey.gov.uk

20 January 2014

Dear Member,

A meeting of the **ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE**. will take place on **TUESDAY, 28TH JANUARY, 2014** commencing at **19:30** hrs in the **LONDESBOROUGH ROOM, ALEXANDRA PALACE, PALACE WAY, WOOD GREEN, LONDON N22 7AY** to consider the business set out in the Agenda detailed below.

Yours sincerely

Felicity Parker
Clerk to the Committee

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests, and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

3. MINUTES AND MATTERS ARISING (PAGES 1 - 22)

- i) To approve the minutes of the Advisory Committee held on 10 October 2013.
- ii) To note the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 10 October 2013.
- iii) To note the draft minutes of the meeting of the Alexandra Palace and Park Board held on 29 October 2013 and 19 November 2013.

4. GOVERNANCE

Report to follow

5. REPORT OF THE CHIEF EXECUTIVE

Reports are included in the Joint SAC-CC agenda pack

6. REPORT OF THE REGENERATION AND PROPERTY DIRECTOR

Reports are included in the Joint SAC-CC agenda pack

7. ANY OTHER BUSINESS

8. DATES OF FUTURE MEETINGS

NEW DATE

3 April 2014

To: Nominated Members of:

Alexandra Residents' Association	: Mrs J. Hutchinson
Bounds Green and District Residents' Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents' Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck

Appointed Members:

Alexandra Ward	:	Councillor Beacham
Bounds Green Ward	:	Councillor Demirci
Fortis Green Ward	:	Councillor Newton
Hornsey Ward	:	Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	Councillor Dogus

Also to:

**Chief Executive
Trust's Solicitor
Director of Corporate Resources
Head of Legal Services
Consultative Committee Members**

This page is intentionally left blank

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
THURSDAY, 10 OCTOBER 2013**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Mrs J. Hutchinson	:	Alexandra Residents' Association
Mr K. Ranson	:	Bounds Green and District Residents' Association
Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
Mr J. Athanassiou	:	Palace Gates Residents' Association
*Ms L. Richardson	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
Mr. D. Liebeck	:	Warner Estate Residents' Association
VACANCY		

APPOINTED MEMBERS

Councillor Beacham	:	Alexandra Ward
Councillor Christophides	:	Bounds Green Ward
Councillor Erskine	:	Fortis Green Ward
Councillor Gorrie	:	Hornsey Ward
Councillor J. Jenks	:	Muswell Hill Ward
Councillor P. Gibson	:	Noel Park Ward
Councillor E. Griffith	:	Council Wide appointment
Councillor Dogus	:	Council Wide appointment

Also in attendance:

Mr Duncan Wilson – Chief Executive – Alexandra Palace
Mr Mark Evison – Park Manager – Alexandra Palace
Miss Felicity Parker – Clerk to the Committee

Public Gallery:

**MINUTE
NO.**

SUBJECT/DECISION

<p>APSC109</p>	<p>ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2013/14</p> <p>The outgoing Chair, Denis Heathcote, welcomed all to the meeting and asked for nominations for Chair for the 2013/14 Municipal Year.</p> <p>Jane Hutchinson nominated Denis Heathcote. Councillor Newton seconded the nomination and it was</p> <p>RESOLVED that Denis Heathcote be elected as Chair of the Statutory Advisory Committee for the 2013/14 Municipal Year.</p> <p style="text-align: center;"><u>Denis Heathcote in the Chair</u></p>
<p>APSC110</p>	<p>ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2013/14</p> <p>The Chair asked for nominations for the Vice-Chair of the Statutory Advisory</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
THURSDAY, 10 OCTOBER 2013**

	<p>Committee for the 2013/14 Municipal Year.</p> <p>Denis Heathcote nominated Councillor Jenks. David Frith seconded the nomination and it was</p> <p>RESOLVED that Councillor Jenks be elected as Vice-Chair of the Statutory Advisory Committee for the 2013/14 Municipal Year.</p>
APSC111	<p>MEMBERSHIPS</p> <p>The Memberships were noted and confirmed.</p>
APSC112	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Kevin Stanfield, and Councillors Beacham, Demirci and Griffith.</p>
APSC113	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Jenks declared a personal interest as a member of the Warner Estate Resident Association.</p>
APSC114	<p>MINUTES AND MATTERS ARISING</p> <p>RESOLVED to</p> <ul style="list-style-type: none"> i. note the informal note taken at the inquorate Statutory Advisory Committee held on 18 June 2013. ii. note the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 18 June 2013. iii. note the minutes of the Consultative Committee held on 18 June 2013. iv. note the minutes of the Alexandra Palace and Park Board held on 23 May 2013. v. note the draft minutes of the Alexandra Palace and Park Board held on 16 July 2013.
APSC115	<p>REPORT OF THE CHIEF EXECUTIVE</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED to note the report.</p>
APSC116	<p>REPORT OF REGENERATION AND PROPERTY DIRECTOR</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
THURSDAY, 10 OCTOBER 2013**

	<p>i) to note the report; and</p> <p>ii) to endorse the content of the proposals made by Capital Gardens.</p>
<p>APSC117</p>	<p>ANY OTHER BUSINESS</p> <p><u>Status of the Statutory Advisory Committee</u></p> <p>Jane Hutchinson raised an issue in regards to the status of the SAC, and whether the informal joint committee now meant that the status was now being lost, and that the comments of the SAC should be separate from the Consultative Committee.</p> <p>The Chair agreed that it was becoming an issue, after the establishment of the joint committee for the past two years, although this was not something that would be resolved in one discussion.</p> <p>Duncan Wilson suggested that if the Statutory Advisory Committee members did have additional comments, then they could be raised during the meeting as a member of the SAC – however it would be odd to reiterate all of the comments made during the joint meeting at a separate meeting of the SAC. He added that he would be happy to continue discussions with the Chair.</p>
<p>APSC118</p>	<p>DATES OF FUTURE MEETINGS</p> <p>NOTED the date of the next meeting – 28 January 2014.</p>

Denis Heathcote

Chair

Signed by the Chair

Date

This page is intentionally left blank

MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Advisory Committee Nominated Members of:

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Heathcote
Palace Gates Residents' Association	: *Mr K. Stanfield
Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: *Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	*Councillor Beacham
Bounds Green Ward	:	*Councillor Demirci
Fortis Green Ward	:	Councillor Newton
Hornsey Ward	:	*Councillor Gorrie
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	Councillor Gibson
Council-wide Member	:	*Councillor Griffith
Council-wide Member	:	*Councillor Dogus

Consultative Committee Nominated Members:

Alexandra Palace Amateur Ice Skating Club	*Mr M. Tarpey
Alexandra Palace Allotments Association	Ms E. Regan
Alexandra Palace Angling Association	*Mr K. Pestell
Alexandra Palace Organ Appeal	*Mr R. Tucker
Alexandra Palace Television Group	*Mr J. Thompson
Alexandra Residents' Association	*Ms C. Hayter
Alexandra Palace Garden Centre	*Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area	
Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr R. Lock
CUFOS	*Mr J. Smith
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	*Mr N. Willmott
Hornsey Historical Society	*Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	*Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

*Councillor Cooke
 Councillor Christophides
 Councillor Egan

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013**

Councillor Hare
Councillor Scott
*Councillor Stewart
Councillor Williams

Also attending

Duncan Wilson – Chief Executive – Alexandra Palace
Keri Farnsworth – Property & Regeneration Director, Alexandra Palace
Melissa Tettey – Head of Learning & Community Programmes, Alexandra Palace
Isobel Aptaker – Education Officer, Alexandra Palace
Felicity Parker – Clerk to the Committee (LB Haringey)

MINUTE NO.	SUBJECT/DECISION
APSC132	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Kevin Stanfield, Roger Tucker, Caroline Hayter, Jacob O’Callaghan and Councillors Beacham, Demirci, Griffith and Cooke.</p>
APSC133	<p>DECLARATIONS OF INTEREST</p> <p>Councillor Hare declared a personal interest as Chairman of the Alexandra Palace Allotments Association.</p> <p>Councillor Jenks declared a personal interest as a member of the Warner Estate Resident Association.</p>
APSC134	<p>MINUTES AND MATTERS ARISING</p> <p>RESOLVED that</p> <ul style="list-style-type: none"> i. The minutes of the informal Joint Statutory Advisory and Consultative Committees held on 18 June 2013 be approved. ii. The minutes of the Consultative Committee held on 18 June 2013 be approved. iii. The informal note taken at the inquorate Statutory Advisory Committee held on 18 June 2013 be noted. iv. The minutes of the Alexandra Palace and Park Board held on 23 May 2013 be noted. v. The draft minutes of the Alexandra Palace and Park Board held on 16 July 2013 be noted.
APSC135	GOVERNANCE

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013**

The Chair requested that Consultative Committee groups who had not returned the requirement membership form and AGM minutes do so by the next meeting on 28 January 2014. Failure to do so would result in the deletion of the membership.

Action: For the Clerk to chase memberships.

The Chair informed members that, as agreed, he had raised again the subject of governance and the structure of meetings with the Chief Executive and there will be a report back on this at the next meeting.

APSC136 REPORT OF THE CHIEF EXECUTIVE

Duncan Wilson introduced the report as set out.

NOTED:

- The Annual Report would be available for distribution next week.
- The Red Bull and 150th Anniversary events had taken place since the last meeting in June 2013. Both were very successful and popular.
- It was anticipated that a smaller scale event based on the 150th Anniversary could be continued in the future – one suggestion for example was that the Park would be an attractive venue for the Muswell Hill Festival. However this would depend on resources and funding. Any ideas would be reported back to the Committee.
- There had been noise complaints received with regards to the circus – however this was from one resident, the Council's Noise team had visited the property to measure the noise and it was not found to be above the limits set by the authority. When events were held in the Palace and Park, there were parameters set by the Licensing Authority which the Palace had to comply with. Some Committee Members commented that there may be occasions where noise from events can be heard in neighbouring streets, but local residents should be prepared to accept some noise, given that they had full use of the Park all year round.

Fireworks

- Officers had met with the Safety Advisory Group, who were pleased with the progress so far. The points raised by the Committee at the last meeting had been raised with SAG.
- Residents would be contacted with regards to road closures in due course. This information would also be made available on the website.
- Tickets were available via the Alexandra Palace website and c.5000 tickets had already been sold.

Learning & Community

- Isobel Aptaker – Learning Officer – circulated a leaflet which promoted the educational offer from the Palace. It outlined the 3 Key Stage 2 programmes, and had been sent to all primary schools in the borough. So far, there had been positive feedback. Members welcomed this and were appreciative of

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013**

	<p>this work.</p> <ul style="list-style-type: none"> Ms Aptaker would be attending the Secondary Headteacher Forum to discuss the possibility of extending the programme to secondary schools. <p><u>Open House</u></p> <ul style="list-style-type: none"> Ms Aptaker provided an update on the Open House tour. 490 people had attended a tour, and of those who had provided feedback, 100% said that they had enjoyed themselves. The team were now looking to run regular tours, and there were currently 108 people on the waiting list. 18 volunteers had been used, each of whom have said that they would like to return for further work. The Palace had also taken the opportunity to have a donation box, and £234 had been raised. <p><u>HLF bid – WW1 project</u></p> <ul style="list-style-type: none"> Melissa Tetley – Head of Learning and Community Programmes – outlined the details of the HLF bid. A grant of £59,400 had been allocated to the Palace’s project to commemorate the centenary of the First World War. Middlesex University were the project partners, and would be creating a short film and a media application which would work alongside the exhibition with support from the Hornsey Historical Society. Melissa also reported on the Volunteer Strategy and Policy. It was pointed out that most members were volunteers and came within the scope of the strategy. HLF funding would also help make the Transmitter Hall more fit for purpose. <p>RESOLVED to note the report.</p>
<p>APSC137</p>	<p>REPORT OF REGENERATION AND PROPERTY DIRECTOR</p> <p>Kerri Farnsworth – Director of Regeneration and Property – introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> The Park had retained Green Flag status for the 6th year running, and had been awarded a silver-gilt in the Large Park category for London in Bloom. The Section 106 project to improve the Park at the Campsbourne end was underway. <p><u>Little Dinosaurs</u></p> <ul style="list-style-type: none"> The application had been withdrawn. David Frith raised concerns at the way the application had been dealt with. His view was that the APP Board should give clear guidance on what would and wouldn’t be acceptable in advance of all planning applications which affected the Park. The Chair also made a plea that all future applications should follow

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013**

guidance from the Board after inputs from the SAC/CC.

- Duncan Wilson responded that it would not be wise to end up with a situation where unreasonable delays would be caused to applications due to consultation with the SAC/CC/APPB. It would be more reasonable to advise applicants that they need to provide as much detail and information to the SAC/CC/APPB at the early stages so that advice can be provided to the Planning Authority without undue delay.

Capital Gardens

- Duncan Wilson introduced Tim McLeod-Rice (Capital Gardens) and Alun Jones (Dow Jones Architects Ltd).
- Alun Jones outlined the application. Capital Gardens were seeking to remove two existing stores within the site and replace with one timber-clad building, to be used as office accommodation for the garden centre. The existing boundary wall would remain intact, and the building would not be visible from the outside. The pre-planning advice from the Planning Authority was positive, but they had also advised that the applicant should seek advice from Alexandra Palace.
- The building would only be used by Capital Gardens, and the old office would be used as storage space.
- Members requested that the condition of the meadow at the entrance be improved – Tim McLeod-Rice agreed to report this back to his Managing Director.
- Members commented that the open meadow by the entrance, which had been a condition of the original lease should be improved – Tim McLeod-Rice agreed to report this back to his Managing Director.

Fabric Repair project

- The fabric repair project had now been completed.
- Interim repairs were in progress on the Theatre and the North Wall.
- Purcell had been appointed as Surveyor to the Fabric – the first task would be to develop a fabric maintenance plan to cover the next ten years.

HLF project

- Good progress had been made on the project. Discussions were taking place with a number of potential partner organisations, including the BBC.
- The Palace were in the process of recruiting a Fundraising Manager, who would have a key focus on identifying funding opportunities from trusts, foundations and major bodies. The response to the advertisement had been limited.
- There would be a special Alexandra Park and Palace Board meeting in November to confirm recommendation for the appointment of a design team.
- The Chairman commented that the procurement programme for staff and

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013**

	<p>consultants shown in the report was understandably large and ambitious – he asked for clarity in this so that the Board and Committees could comment as appropriate.</p> <ul style="list-style-type: none"> • With regard to the update on the Regeneration Working Group, the Chairman welcomed the report with its revised governance structure – he noted the intention to establish a new ‘Project Board’ and asked that the work of this new board should be as open and transparent as possible. <p>Kerri Farnsworth and Duncan Wilson responded to questions from the Committee:</p> <ul style="list-style-type: none"> • The Council’s tender process had been followed in order to appoint Purcell. 8 companies had been invited to tender, and the tender submissions were evaluated by the Trust Members and Haringey Council staff. • Initial investigations had been carried out on the auditorium ceiling – conditions were as to be expected – structural repairs would be completed by the end of November 2013. • The main problem identified in the North Wall was cement render damage. • The building was not watertight everywhere – although the fabric maintenance plan would pick all of these issues up. • Match funding – the Chief Executive and Leader of the Council understood the significance of the match funding for the proposals at the Palace, and HLF were looking to hear that the money would be guaranteed. • After the interim works to the theatre, it was expected that the public would be able to access it under accompanied visits. However, until the ceiling was stable, it could not be used. <p>The Chair asked the Committee for their views and it was:</p> <p>RESOLVED</p> <ul style="list-style-type: none"> i) to note the report; and ii) to endorse the content of the proposals made by Capital Gardens.
APSC138	<p>NON-VOTING BOARD MEMBERS FEEDBACK</p> <p>None.</p>
APSC139	<p>ITEMS RAISED BY INTERESTED GROUPS</p> <p>None.</p>
APSC140	<p>ANY OTHER BUSINESS OR URGENT BUSINESS</p> <p>Gordon Hutchinson raised an issue with regards to posters at the entrances to the Park, and showed pictures of entrances with numerous and unattractive posters on display. Although it was accepted that people needed to be made aware of</p>

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
THURSDAY, 10 OCTOBER 2013**

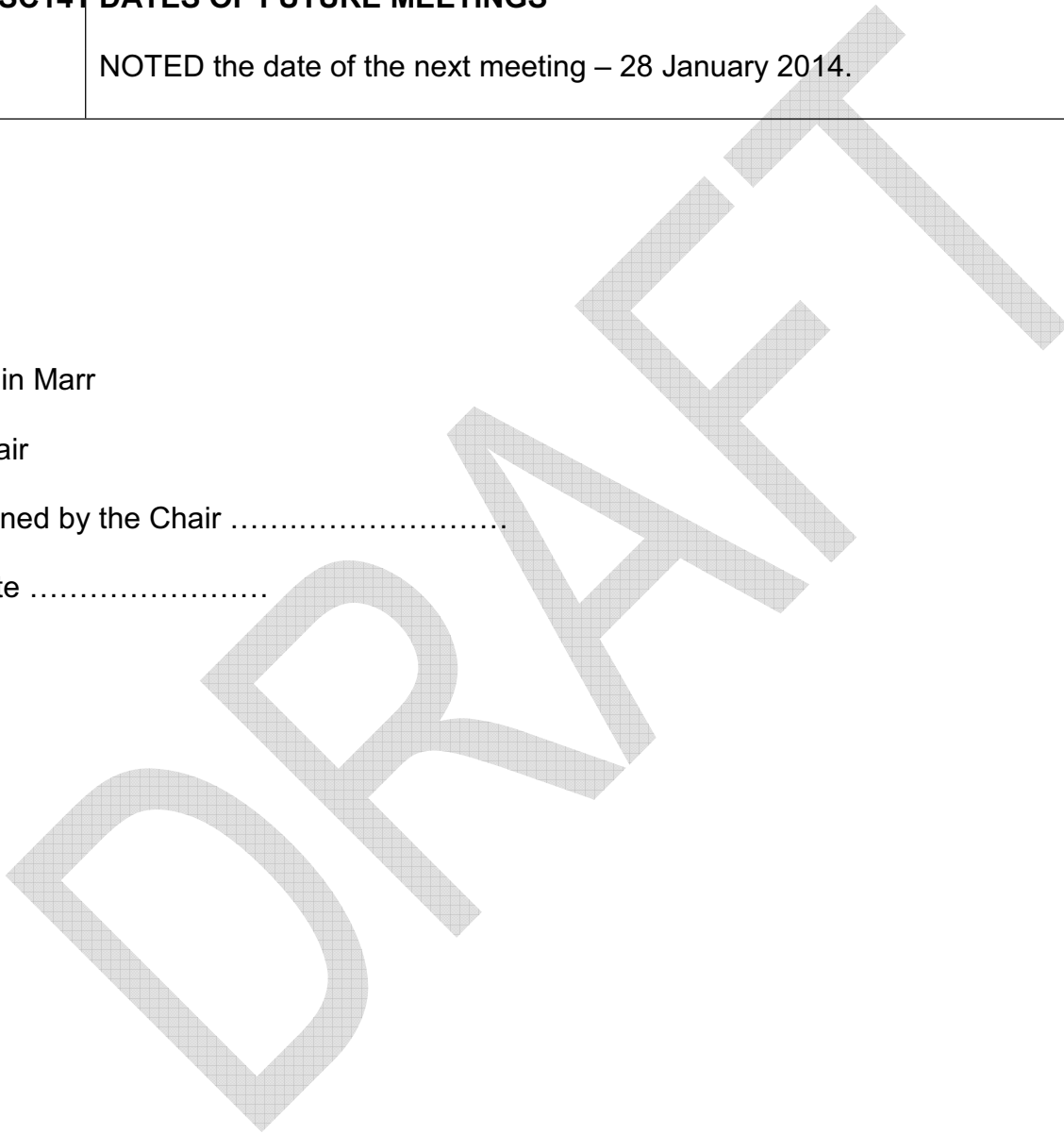
	<p>events happening at the Park, Gordon stated that he did not think that the amount of posters gave a particularly good impression of the Park.</p> <p>Duncan Wilson undertook to ensure that all out of date posters were removed, and agreed that the Palace could look at the design, scale and location of future posters.</p>
APSC141	DATES OF FUTURE MEETINGS
	<p>NOTED the date of the next meeting – 28 January 2014.</p>

Colin Marr

Chair

Signed by the Chair

Date



This page is intentionally left blank

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

Councillors: Cooke (Chair), Stewart (Vice-Chair), Hare, Scott, Williams, Marr, Willmott, Christophides and Egan

Non-Voting Representatives: R. Hooper, C. Marr and N. Willmott

Also present: Isobel Aptaker - Education Officer, APPCT
Emma Dagnes - Commercial Director, APTL
Kerri Farnsworth - Director of Property and Regeneration, APPCT
Claire Pendleton – Communications Manager, APPCT
Melissa Tettey - Head of Learning and Community Programmes, APPCT
Nigel Watts - Director of Finance and Resources, APPCT
Duncan Wilson - Chief Executive, APPCT

Helen Chapman – Clerk, LBH
Julie Parker – Director of Corporate Resources, LBH
Raymond Prince – Assistant Head of Legal, LBH

MINUTE NO.	SUBJECT/DECISION
APBO313.	APOLOGIES FOR ABSENCE Apologies for absence were received from Denis Heathcote, Bob Kidby and Val Paley.
APBO314.	URGENT BUSINESS There were no items of urgent business.
APBO315.	DECLARATIONS OF INTERESTS There were no declarations of interest.
APBO316.	QUESTIONS, DEPUTATIONS OR PETITIONS There were no such items.
APBO317.	MINUTES In response to a question regarding the proposed patron event, Duncan Wilson advised that completion of the works to ensure the safety of the theatre ceiling was not expected until the end of November at the earliest, and it was therefore planned to move the patron event back to Spring 2014. A full proposal for the event would be brought to the Board for consideration. RESOLVED i) That the unrestricted minutes of the Board held on 16 July 2013 be approved and signed by the Chair.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

- ii) That the minutes of the informal joint Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee held on 18 June 2013 be noted.
- iii) That the minutes of the Alexandra Palace and Park Consultative Committee held on 18 June 2013 be noted.

APBO318. REPORT OF THE CHIEF EXECUTIVE

Duncan Wilson introduced the report as circulated, with updates from Isobel Aptaker, Claire Pendleton and Melissa Tettey. The following additional points and comments arose from the discussion of the Board:

Learning and Community Update

- Feedback from teachers around the pilot primary learning programme had been positive.
- Further to discussions with head teachers around future curriculum changes, it was proposed that an event be held at Alexandra Palace for primary and secondary head teachers to look at how schools could engage with Alexandra Palace as part of the new curriculum.

Volunteer Strategy

- Over 100 expressions of interest in volunteering at the Palace had been received, and ways of engaging with volunteers throughout the year were being explored.
- It was agreed that the draft volunteer strategy would be circulated to all relevant groups, e.g. Friends Groups for comment. The intention was for the document to be reviewed on a two-yearly basis once the final version had been agreed.
- Further to a request from the Board, it was agreed that a briefing on the background of those registered as volunteers would be provided, for information.

HLF Our Heritage 2 Application

- The Palace's plans around this application had been warmly welcomed by the Borough within the context of how the centenary of the First World War would be marked across Haringey. Discussions would be held with the Borough as to whether there may be any additional resources available in order to deliver activities beyond the scope of the current proposal.

Interpretation Strategy

- Discussions were being held with key stakeholders around the draft brief, which was intended to support a coherent narrative associated with the main HLF bid, following the story of popular entertainment from theatre, through silent film and television.
- With regard to television, it was suggested that it was important not to

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

focus solely on the early development of TV, but to look at the present day and future of the moving image. It was felt that seeking specialist advice on this aspect of interpretation may be valuable, although the difficulties associated with delivering this type of content without a dedicated curatorial resource were noted. It was noted that recent discussions with the BBC had very much focused on the future of television, and it was hoped that the BBC may be able to offer support around this.

- It was noted that, once the Interpretation Strategy brief was finalised, an appointment would be made for a small scale consultancy exercise to inform the design process for the main HLF project.
- With regards to the target audience, it was noted that the first line of this section should read: "The target audience includes the following groups:".

Patrons event

- This was now proposed for Spring 2014. It was agreed that details of the proposal would be circulated to the Board for comment prior to the next Board meeting.

Annual Review

- The Board welcomed the Annual Review, which would be valuable in communicating with potential partners around the regeneration programme. The Board congratulated everyone involved in the production of the document, of which there had been an initial print run of 500.
- A copy of the Annual Review would be sent out to all Haringey Councillors.

RESOLVED

That the contents of the report be noted.

APBO319. REPORT OF THE COMMERCIAL DIRECTOR

Emma Dagnes introduced the report as circulated. The following additional comments and points arose from the discussion of the Board:

Events

- With regard to corporate events, it was reported that it was the unique nature of the venue in particular that was helping to attract new business, and that events of this nature were now a key focus for the sales team.
- The Above and Beyond dance event was noted as having been particularly successful, with very positive feedback and a very low (two) number of noise complaints.
- The number of spectators for the ice hockey matches was reported as very positive.
- The Darts, Ping Pong World Championships and Snooker Masters were all being broadcast live on television, which would result in significant coverage for the Palace during these events.

Fireworks Update

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

- The Back with a Bang Fireworks was listed as the top fireworks display in London in Time Out, Metro and The Evening Standard.
- Tickets for the fireworks were on track to sell out in advance. There would be comprehensive communication both in the local area and online that the event was a sell out in order to discourage people from travelling to the venue without a ticket.
- In response to a question from the Board as to whether the capacity of the event could be increased in future years, it was noted that this would depend on the success of the forthcoming event, and subsequent discussions with the Safety Advisory Group.

The Board congratulated the team for the positive report in respect of commercial activities, and particularly for the way in which the organisation of a paid-for fireworks display had been handled.

RESOLVED

That the contents of the report be noted.

APBO320. REPORT OF THE DIRECTOR OF REGENERATION AND PROPERTY

Kerri Farnsworth introduced the report as circulated. The following points and comments arose during the discussion of the Board:

Victorian Theatre Stage Machinery

- In response to a question from the Board, it was reported that, if it did not prove possible to make the reclaimed elements of Victorian theatre stage machinery (recently given by English Heritage) functional, the Palace had total discretion regarding the disposal of this equipment.
- With regard to the work with the specialist theatre digital technology company as mentioned in paragraph 6.8 of the report, this type of project was welcomed as an excellent example of linking the history and future of entertainment.

HLF Project Progress

- An approach had been made to Lord Hall, Director-General of the BBC, regarding developing a cultural partnership between the BBC and Alexandra Palace, the response to which had been positive. Richard Hooper was thanked for facilitating this approach.
- Duncan Wilson advised that a BBC documentary maker had approached the Palace regarding the possibility of producing a documentary regarding the history of the BBC at the Palace, and the current regeneration proposals.
- It was noted that the timetable for bringing a recommendation on the Design Team appointment to the special Board meeting on 19 November was very tight, and that the palace were working closely with the Council around this process.
- Colin Marr reported that the Design Team appointment process had been

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

discussed at the meeting of the Statutory Advisory Committee and Consultative Committee on 10 October 2013; it had been felt at that meeting that there was a need for a high level of transparency around this process and that the views of the Board needed to be taken into account. Duncan Wilson agreed with this view, but advised that the recommendation that would be presented to the Board would be the result of a strictly defined process and that the criteria for consideration of the recommendation were tightly defined by the process, which was governed by EU procurement law.

Commercial Development

- It was reported that the feedback received from the soft market testing exercise had been in both verbal and written format.
- It was anticipated that the Palace would be in a position to go out to the market formally in June or July 2014, and it was noted that this work would be supported by a 3 – 5 year improvement programme.

Forward Programme for Property and Regeneration

- In response to a question regarding the match-funding business case to be submitted to LBH before December 2013, it was confirmed that this was being worked on and would need to include details of community benefits, as well as financial aspects. This would also need to align with the Council's emerging corporate plan and cultural strategy.

RESOLVED

That the contents of the report be noted.

APBO321. REPORT OF THE PARK MANAGER

Duncan Wilson and Kerri Farnsworth introduced the report as circulated. The following issues and points arose from the discussion of the Board:

Planning Applications – Little Dinosaurs

- Planning drawings were still awaited in respect of the application, and the Palace had made it clear that they would not grant any permission without suitable drawings.
- Colin Marr advised that the SAC and CC had suggested that the Board and Alexandra Palace management should set out strong guidance regarding what they would and would not accept in respect of tenant planning applications, so that expectations were clear before applications were made. Duncan Wilson noted this point, and advised that nevertheless it would not be possible to support any application where the applicants concerned had not provided sufficient information.
- The Board hoped that the temporary withdrawal of the application was an indication that the tenant accepted the need to work more closely with the Palace in future.
- Duncan Wilson proposed that, once full drawings were submitted by the

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

tenant, the Palace consult with Colin Marr and Denis Heathcote as Chairs of the Consultative Committee and Statutory Advisory Committee respectively to ensure that the drawings submitted were consistent with the views of those committees, following which the Chair of the Board would be consulted regarding approval of the application. The Board indicated that it was content with this approach.

Planning Applications – The Garden Centre

- Colin Marr advised that, while the SAC and CC had considered this a model application, they had raised some concerns regarding the wildflower meadow, and had been satisfied with the response provided by the applicant. The issue of the need to control the use of the proposed building had also been raised, and Duncan Wilson confirmed that permission from the Palace would be required for any sub-tenancies at this location and control would therefore be exercised.
- With regard to rental values, the Board was asked to note that where a tenant makes improvements to their premises, the Palace was entitled to review the rental value of the premises, but must take into account the amount expended by the applicant in delivering the improvements. Tenants would be engaged as part of any rent review process of this nature, and any proposed changes would be reported back to the Board.

RESOLVED

- i) That the report and updates on the Grounds Maintenance Contract and Dog Control Orders be noted.
- ii) That the Board:
 - a) Confirm its general consent to the proposal from the operator of Little Dinosaurs, having taken into account the advice from the Advisory and Consultative Committees;
 - b) Grant Landlord's Consent subject to agreement by Officers of detailed drawings consistent with this submission, and subject to clearance with the Chairs of the Advisory and Consultative Committees and the Chair of the Board.
- iii) That the Board:
 - a) Approve the proposals from Capital Gardens Ltd, having taken into account the advice from the Advisory and Consultative Committees, and subject to Officers having finalised the details for Landlord's Consent.
 - b) Note the potential for a change in the rental value and delegate to the Chief Executive finalising the details and reporting back to the Board at a future meeting.

APBO322. REPORT OF THE FINANCE AND RESOURCE DIRECTOR

Nigel Watts introduced the report as circulated. It was reported that the £41k

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

	<p>positive variance against budget, before Regeneration and gift aid, was largely due to timing, but that it was likely that any underspend would be spent by the end of the financial year. The Regeneration budget underspend was also reported as being largely associated with timing, particularly the length of the recruitment process for professional advisers; there may be a small underspend within Regeneration by the end of the financial year, but it was hoped that this could be carried forward into the following year.</p> <p>RESOLVED</p> <p>That the performance of the Trust for the five months ended 31 August 2013 be noted.</p>
<p>APBO323.</p>	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There were no unrestricted items of urgent business.</p>
<p>APBO324.</p>	<p>FUTURE MEETINGS</p> <p>The next meetings of the Board were scheduled for:</p> <p>Tuesday, 19 November 2013, 6.30pm (Special) Thursday, 13 February 2014, 7.30pm</p>
<p>APBO325.</p>	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED</p> <p>That the press and public be excluded from the meeting for the consideration of agenda items 14 to 19 as they contained exempt information as defined in Section 100a of the Local Government Act 1972: Paragraph 2 – information which is likely to reveal the identity of an individual and Paragraph 3 – information relating to the business or financial affairs of any particular individual person (including the authority holding that information).</p> <p>SUMMARY OF EXEMPT ITEMS</p> <p>MINUTES</p> <p>RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 16 July 2013 be approved as a correct record.</p> <p>REPORT OF THE DIRECTOR OF REGENERATION AND PROPERTY</p> <p>The contents of the report were noted.</p> <p>REPORT ON FRAC/APTL BOARD DISCUSSIONS – FINANCIAL ITEMS</p> <p>The recommendations of the report were agreed.</p> <p>UPDATE ON HISTORIC DEBT</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 29 OCTOBER 2013**

The recommendations of the report were agreed as amended.

STRATEGIC PARTNERSHIPS

The recommendations of the report were agreed.

ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There were no items of exempt urgent business.

The meeting closed at 10.10pm.

DRAFT

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 19 NOVEMBER 2013**

Councillors Christophides, Egan (Chair), Hare, Scott and Williams

Non-Voting
Representatives: Robert Kidby and Colin Marr

Observer: Denis Heathcote

Also present: Kerri Farnsworth (Alexandra Palace - Director of Regeneration & Property), Duncan Wilson (Alexandra Palace – Chief Executive), Michael Wood (LBH – Head of Procurement) and Felicity Parker (Clerk)

MINUTE NO.	SUBJECT/DECISION
APBO332.	<p>ELECTION OF CHAIR</p> <p>Due to the absence of the Chair and Vice-Chair, the clerk sought nominations for a Chair for the duration of the meeting.</p> <p>Councillor Christophides nominated Councillor Egan. Councillor Scott seconded the nomination and it was</p> <p>RESOLVED that Councillor Egan be nominated as Chair for the meeting.</p> <p><u>Councillor Egan in the Chair</u></p>
APBO333.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillors Cooke and Stewart, Val Paley and Richard Hooper.</p>
APBO334.	<p>URGENT BUSINESS</p> <p>There was no such business.</p>
APBO335.	<p>DECLARATIONS OF INTERESTS</p> <p>There were no declarations of interest.</p>
APBO336.	<p>LISTED BUILDING CONSENT, TRANSMITTER HALL, HLF WW1 COMMEMORATION PROJECT</p> <p>Duncan Wilson introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> SAC and CC members had been consulted by email, with one response. The Chairs of the Committees added that they had not received any further comments from their members.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 19 NOVEMBER 2013**

	<ul style="list-style-type: none">• The purpose of the report was to seek approval for the rebuilding of the disabled ramp and remodelling of the cage at the entrance to the Transmitter Hall. Improvements would also be made to the interior – redecoration and relighting.• The disabled ramp needed to be rebuilt in order to meet DDA requirements.• The works were not extensive, but would help to make the Hall more accessible for holding exhibitions. <p>RESOLVED:</p> <p>That the improvements to the Transmitter Hall (subject to Listed Building Consent being obtained) be approved.</p>
<p>APBO337.</p>	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED:</p> <p>That the press and public be excluded from the remainder of the meeting as the items below contain exempt information, as defined under paragraphs 2 and 3, Part 1, schedule 12A of the Local Government Act 1972.</p> <p>SUMMARY OF EXEMPT ITEMS</p> <p>APPOINTMENT OF HLF DESIGN TEAM CONSULTANTS</p> <p>The recommendations in the report were agreed.</p>

COUNCILLOR PAT EGAN

Chair